



3534 SE Main Street
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Fiscal Sponsorship Application for Neighborhood Associations

Date Submitted: _____

Neighborhood Association: _____

Application Contact: _____

Address: _____

Phone: _____ EMail: _____

The fiscal sponsorship fee is waived for all neighborhood associations. However, a 5% fee will be charged if the following services are requested; the use of SE Uplift’s PayPal account for electronic donations and processing thank-you letters as donations are received on your behalf.

1. Requests for Fiscal Sponsorship must fit within our mission, “To assist the citizens and neighborhood associations of SE Portland to create communities which are livable, socially diverse, safe and vital. SE Uplift provides an organizational structure and forum to empower citizens to effectively resolve issues of livability and community development.” In general, please describe how your fundraising efforts fit within our organizational mission.

2. Please address the following aspects of each event or fundraising activity your association is planning in the coming year (add lines for additional events/activities as needed- there is no limit):

➤ Event/activity #1: _____

- Brief description and types of fundraising efforts (i.e. seeking in-kind donations like refreshments, soliciting financial donations from neighbors, etc).

- Date if known and anticipated months of financial activity

- Project manager, if assigned at this time, and contact information (a manager must be determined prior to incoming expenses and reimbursements):

➤ Event/activity #2: _____

- Brief description and types of fundraising efforts (i.e. seeking in-kind donations like refreshments, soliciting financial donations from neighbors, etc).

- Date if known and anticipated months of financial activity

- Project manager, if assigned at this time, and contact information (a manager must be determined prior to incoming expenses and reimbursements):

➤ Event/activity #3: _____

- Brief description and types of fundraising efforts (i.e. seeking in-kind donations like refreshments, soliciting financial donations from neighbors, etc).

- Date if known and anticipated months of financial activity

- Project manager, if assigned at this time, and contact information (a manager must be determined prior to incoming expenses and reimbursements):

➤ Event/activity #4: _____

- Brief description and types of fundraising efforts (i.e. seeking in-kind donations like refreshments, soliciting financial donations from neighbors, etc).
- Date if known and anticipated months of financial activity
- Project manager, if assigned at this time, and contact information (a manager must be determined prior to incoming expenses and reimbursements):

➤ Event/activity #5: _____

- Brief description and types of fundraising efforts (i.e. seeking in-kind donations like refreshments, soliciting financial donations from neighbors, etc).
- Date if known and anticipated months of financial activity
- Project manager, if assigned at this time, and contact information (a manager must be determined prior to incoming expenses and reimbursements):

The SE Uplift Executive Committee will review all requests for fiscal sponsorship on a monthly basis. You will be contacted once a decision has been reached regarding your request. If you have any questions or need clarification, contact Louisa Lakos, at 503-232-0010 x312 or Louisa@southeastuplift.org.