

## Land Use Chair Job Description

**Land Use Notification and Response:** Land Use Chairs receive all land use notifications sent from the city of Portland. Notifications inform you of all land use actions, including applications, decisions and hearings, being proposed in your neighborhood. Notifications also fill you in on how neighbors can respond to a particular land use application.

### **Resource Materials:**

- Reading and Responding to a Notice of Proposed Development
- 5 Ways to Engage in Community Land Use Decisions
- How To Discuss Land Use Issues at Your Neighborhood Association Meeting
- Type I, II, and III Land Use Review Procedures
- Type II, IIx and Type III Decision Appeal Form
- Type III Decision Appeal Fee Waiver Request for Organization

**Land Use and Transportation Background and Resources:** Land Use Chairs are valuable sources of information for the community when faced with neighborhood land use issues. Having background in land use policies helps you give direction to your neighbors on how the neighborhood association should interact with land use and transportation projects.

### **Resource Materials:**

- Statewide Land Use Planning History
- Statewide Land Use Planning Goals
- Land Use and Transportation Resources (Bureau and helpful offices contact information)